

OPEN POSITION AT FLAVORCHEM



Title: Regulatory Customer Compliance Technician **Department:** Regulatory
Days: Monday-Friday **Hours:** 8:00am-4:30pm

Essential Position Functions and Responsibilities:

- Responsible for answering general regulatory questions from customers and fulfilling customer technical information requests. Documentation is provided via email or uploading onto customer web portals and includes flavor and fragrance information
- Complete research projects by determining domestic and foreign regulations for product compliance
- Create ingredient statements, entering label information and developing safety data sheets (SDSs) for products
- Assist in maintaining product certifications (Kosher, Halal, Organic, Non-GMO Project Verified, etc.)
- Regulatory Technicians are members of the Internal Inspection Team and will aid in the internal auditing process

Skills/Abilities Required:

- High school diploma or GED completion required
- Desirable characteristics include good written and verbal communication skills, organizational skills, attention to detail, and the ability to multi-task
- Basic computer skills required (Word, Excel)
- Reliable, predictable attendance is required

If interested, please submit a resume to careers@flavorchem.com



flavorchem[®]

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