



## OPEN POSITION AT ORCHIDIA

**Title:** Compounder

**Department:** Fragrance Production

**Days:** Monday-Friday

**Hours:** 6:00am-2:30pm, may vary

### Essential Position Functions and Responsibilities:

- Gather, measure, and dispense approved raw materials for blending into a finished product
- Manage the handling of the product and its corresponding paperwork through the production and filling processes
- Responsible for safe handling of raw materials and finished products, associated equipment sanitation, label generation, and product packaging
- Perform light warehousing and inventory control duties as needed
- Follow all SOP's, GMP's, and other department specific training
- Other duties as assigned

### Skills/Abilities Required:

- Previous compounding or mixing experience required
- Basic math skills, including the ability to weigh, measure and convert amounts required
- Basic computer skills required
- Food industry experience preferred
- HS Diploma or GED required
- Ability to multi-task and complete time-sensitive tasks
- Ability to lift and carry 50 pounds, roll drums up to 600 pounds, and climb stairs
- Ability to communicate effectively in English
- Ability to wear a respirator
- No food allergies
- Regular, reliable, predictable attendance is required

***If interested, please submit a resume to HR***

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